

eNDMS Barriers: How do we Add or Remove Barriers?

Once we have completed a student profile, we will not be making any changes to this profile...so, how do we add new barriers? More importantly, how do we remove a barrier from a student's profile once it has been addressed and it is no longer appropriate?

The answer is, we are able to both add and remove barriers from the same barrier tracking screen. The step-by-step instructions are listed below.

Steps to Remove Barriers for Active Students:

- 1) Select your active roster using the Navigation Sidebar (left hand side of your screen) **Active Participants** drop-down menu.
- 2) Select the **Student Name** for which you will be removing a barrier
- 3) Select the **Barrier** link from the greyed out list of menu items
- 4) Enter the Barrier **Removal Date** in the appropriate box
- 5) Hit the **Update** button to save the barrier removal date.

Steps to Add Barriers for Active Students:

- 1) Select your active roster using the Navigation Sidebar (left hand side of your screen) **Active Participants** drop-down menu.
- 2) Select the **Student Name** for which you will be removing a barrier
- 3) Select the **Barrier** link from the greyed out list of menu items
- 4) Below the list of current barriers you will see the **Add Barrier to Participant** title
- 5) Enter the **Date** in which you are adding the barrier
- 6) Select the **Barrier** from the drop down menu
- 7) Hit the **Submit** button to save the barrier removal date.

MT 2015-2016 Participants

MT 2015-2016 Edit

Student 1

Student 2

Student 3

Student 4

Contact/Demographics

Profile

Relatives/Friends

Social Media

Individual Development Plan

Rosters

Groups

Barriers

Model Services

Progress Reports

Tests

Barrier Tracking:

| Date | Code | Description | Removal Date | |
|------------|------|---|--------------|---|
| 2014-10-15 | A3 | Low academic performance | 02/04/2016 | Update Delete |
| 2014-10-15 | P2 | Lacks motivation or maturity to pursue education or career goals | | Update Delete |
| 2014-10-15 | E1 | Family environment not conducive to education or career goals | | Update Delete |
| 2014-10-15 | W1 | Economically disadvantaged as defined by public assistance, TANF, free lunch | | Update Delete |
| 2014-10-15 | W2 | Having inadequate or no work experience | | Update Delete |
| 2014-10-15 | W3 | Lacks marketable occupational skills that are in demand in the local labor market | | Update Delete |

Add Barrier to Participant

Date

Barrier

Select a Barrier

Removal Date

Submit